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Proposed Minutes

California Women’s Chorus

2023-2024 Board of Managers Meeting

November 9, 2023

# Meredith starts the meeting at 11:02.

**Approve the Minutes:** Meredith Glaser

Motion:

Cathy Doub moved to approve the minutes; both Debbie Schwartz and Pat Petersen seconded:

*To approve the October 12, 2023 CWC Board of Managers Meeting minutes.*

Motion voted and carried.

**Financial Report:**      Anne Beachey-Kemp

Anne totaled the income from dues and group assessment fees which comes to $3,145, so the ending balance as of today in the checking account is $13,319.70. She is waiting for Sweet Harmony to submit their check and Pat said that Mary was sending the check in. Pat says the reason for the amount of carry over money was the funds that were received from Coral Bells totaling over $6,000.

Anne confirms the budget has not been finalized. Once it is complete, she can make monthly reports as needed which will show expenses.

Shirley asks if Anne received the dues from the alumna members and adds that she reminded Heidi about them. Anne has received only one or two.

**Committee Reports:**

Area Rehearsal: Debbie Schwartz

She sent out the save-the-date notices for the rehearsal. She gave Judy the budget. She says that the venue is charging more rental fee than anticipated for the rehearsal space so the chorus will make up the difference, however the venue might change because of that cost. She adds that it is too early to send out assignments to the choruses of what to bring so she will do that after the Holidays.

The rehearsal date of March 9th is confirmed by Judy.

Shirley asks if CWC should search around in Southern California for a facility that would be less money and could possibly become a permanent rehearsal site. Debbie agrees and adds that now they are looking at area churches of the members as well.

Shirley asks if we should get something out to the membership to search for a cheaper space for the future or even this year. Debbie suggests that we wait until after this year to implement that idea. Her team will take care of the rehearsal venue this year.

Music: Judy Kertes

Judy says she has been working on getting the music done. It is important to get the music chosen and get the list out to the choruses so they can order the printed music if needed. Also, it is important to get a rehearsal CD completed and provide it to ladies to help them learn and memorize the music.

Judy says the performance will be kept within the 30-minute time limit as customary, and she reads the list of music that she and the director consider for the convention performance. The list includes:

Come to the Celebration (combined chorus)

Seasons of Love (with solos)

Don’t Rain on My Parade

Bridge over Troubled Water (with solos)

Les Misérables medley (with solos)

Peace Be to You

There is discussion about the Les Misérables medley, which is a 15-minute selection. There are several songs in the medley which can be standalone pieces, but it is so much nicer presented as a whole. Judy says the guest director is asking to do the entire medley.

Someone asks how the musical selection decision is made. Shirley says that the board has the final decision on the selections, but the intent is to bring someone in that we have not sung under before and have the experience of that person’s program development, the kind of music they like and how they approach that music. She adds that the bylaws are set up so the musical director works with that person to let them know about past music we have used, what our chorus is like, to facilitate that decision. In terms of the bylaws, it is left to the musical director and the guest director, but we have had times where the board has stepped in with strong feelings about the selections.

Although there is a difference of opinion about the Les Misérables medley, the board members will support it.

Judy wants to send out the list of songs and the order number right away so the music librarians can get everything in order. Then Judy plans to start putting dates together to do the recordings with the accompanist.

She says that the biggest thing has been trying to get the music selection finished up. Then she adds that the piece is all about annunciation, and we all need to practice.

Meredith reminds Judy to forward the budget information to Anne. There is conversation about all the choruses budgeting for musicians as needed.

Shirley asks Judy if she gets paid for making the CDs recordings. Judy confirmed that she does, if she remembers to submit an invoice.

Publicity: Denise Kress – Not in Attendance

Hotel Audio-Visual:  Meredith Glaser  - Nothing to Report

Stage Manager: Barbara Vargas

Barbara says she went to the hotel with Meredith. It’s beautiful, it’s clean. It’s new; the rooms are very nice. The performance space is nice and big. There is two-adjoining hospitality suites, much bigger than any we have been in and with the patio, it’s very nice.

Shirley asks if the treasurer’s meeting can be held in that room and Meredith is planning on it.

Hospitality: Kathy Gast

Kathy says that she, Dee and Kathy from her board also went to the hotel. It is smaller than she is use to but it will work just great. It is an actual suite with two bedrooms and three refrigerators. The outside patio is great if the weather holds up.

Meredith asks if there is a line item in the budget for the hospitality suite. Anne checks and several people think there is a line item. Then Pat adds that there were no expenses last year.

Meredith asks if Kathy will need any money and can she get that number to Anne before next Thursday’s budget meeting. Kathy says that she cannot have a budget number that soon. A lot of it has to do with the number of people that will be there. She will discuss it with her board in a couple of weeks.

Friday Night: Meredith Glaser - Nothing to report.

Saturday Night: Priscilla Marchus - Not in attendance

Scholarship: Cathy Doub

Cathy says that she has not made any contracts, however she has made contacts and has some budget items.

This is what the First Friends Church is charging for the scholarship auditions: $300 for the room, $200 for the

sound and video, the two adjudicators she estimates at $250 each and then the other expense would be the scholarships.

On the last scholarship application that she saw, the amount was three awards at $1,000 each. She feels that is too much and suggests one $1000 and two at $750. Shirley reminds the group that Pat suggested to quote a lower number and add to the amount as available. In addition, there have been honorable mention awards.

Cathy adds that April 6, the Saturday after Easter, is the date the church has availability. She adds that the applications are usually due in the week before. Then Kathy adds that the application due date would land on Good Friday. It is decided to make the application due date Thursday, March 28th.

Cathy will publish one $1000 award and two $750 awards. The group discusses the amount of scholarship. Pat suggests three scholarships at a minimum of $500 each. Judy suggests making it $750 for a minimum. It is accepted. Cathy will get the information about the scholarship to Shawn to post on the website.

Website/Resource: Shawn Kelly

She is still going through some of the photographs. Kathy says she has the video of the 2019, 50th Anniversary celebration video available for the website. Shawn confirms that she has already received one from another member.

Meredith asks Shawn what she is paid for the website development. Shirley adds that Shawn was elected as an unpaid website developer. Shawn says she is doing quality work for a good cause, a non-profit organization.

Shirley asks if everyone got Pat’s research on the former scholarship winners. Shawn will be adding that the CWC website.

In January, Meredith wants to get together with Shawn regarding a QR code on the website.

Registration: Patricia Petersen

She says that there is not a lot to report on. She believes that the registration packets work goes along with the registration responsibility. She is volunteering Sweet Harmony to do that. She asks if anyone has suggestions on what to put in the packets.

Meredith suggests that if anyone has an idea, please send it to Pat. Pat says possibly a notepad, pencil, throat lounges, water. Others suggest Kleenex, chap stick, candy, hand sanitizer. Judy recommends party blower whistles.

Meredith asks who makes the decision on the scarves for the performance. Shirley says the board decides. Pat says that someone should look around for the costume. Debbie volunteers to do that research.

Opportunities/Vendors: Diana Tyson/Sarah Boulton - Not in Attendance

Printing: Coleen Goodwin - Not in Attendance

Ticker Sales: No one in the role

Raffle Tickets: Pat Petersen - Nothing to report

Program and Ads: Shawn Kelly and Diana Tyson - Nothing to report

Alumna Members: Heidi Cotner - Not in Attendance

Chorus Information: Shirley Stewart

Anne says that Verdugo Hills is giving a public concert on Dec. 3. Burbank Singers has a concert on December 2. New Century Singers has a concert on Dec. 9. Shirley asks if Shawn has information on the different chorus’s activities. Shawn suggests sending the information to her.

Shirley will send a note out to the area reps to connect with each chorus to suggest that they forward their December performance information to Shawn.

**New Business:**

**Announcements**

**There is no December Board meeting. The Next Meeting is January 11 at 10 am..**

Meredith closes the meeting a few minutes after 11.

In Attendance:

Anne Beachey-Kemp Judy Kertes Patricia Petersen

Barbara Vargas Kathy Gast Shirley Stewart

Cathy Doub Leslie Bernard

Debbie Schwartz Meredith Glaser

**CALIFORNA WOMEN’S CHORUS**

**BOARD OF MANAGERS**

**2023-2024**

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**CALIFORNIA WOMEN'S CHORUS**

**AREA REPRESENTATIVES' AREAS**

**2023-2024**

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